

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTE
REGULAR MEETING
April 29, 2024

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 12, 2024, and the Randolph Reporter on January 18, 2024, and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
PRESENT	X	X		X	X	X	X
ABSENT			X				

4. Executive Session

On the motion of Brian Homeyer seconded by Katie Bartnick at 6:38 p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) **a collective bargaining agreement and/or negotiations related to it**
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 4 & 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

oll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

5. Regular Session – 7:06 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **March 18, 2024**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **March 18, 2024**.

Motion of: Brian Homeyer

Seconded by: Jennifer Antoncich

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

9. Correspondence

10. Superintendent's Report

- Early Childhood Advisor Meeting
- Tutoring Contract Amendment
- School Calendar Adjusted
- Graduation Dates

11. Presentations / Reports

- Budget Presentation for the 2024-2025 school year
- Facility Manager Project Status Report

12. Business Administrator's Report

13. Public Discussion

14. FINANCE *Jennifer Antoncich, Srinivasa Rajagopal, Jennifer Waters,*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **March 2024 payroll** in the amount of \$451,668.51 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$921,084.07.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$6,060.00
Student Activity Fund (Canfield School Account)	\$1,044.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the months of February and March 2024**, which is attached and made part of this resolution by reference.
- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **months of February and March 2024** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. **Adoption of the Final Budget as approved by the Executive County Superintendent**

**Mine Hill Township Board of Education
Adoption of the Final Budget for the School Year 2024-2025**

BE IT RESOLVED, by the Board of Education to approve the 2024-2025 school district budget as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-25 Total Expenditures	\$14,092,694	\$1,617,336	\$304,819	\$16,014,849
Less: Anticipated Revenues	\$6,773,187	\$1,617,336	\$96,185	\$8,486,708
Taxes to be Raised	\$7,319,507	\$0	\$208,634	\$7,528,141

MAXIMUM TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$23,300 for the 2024-25 school year. The maximum travel expenditure amount for the 2023-24 is \$24,877, of which, \$7,875 has been spent and \$4,602 is encumbered to date.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$23,300 for all staff and board members for the 2024-2025 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

CAPITAL RESERVE

Capital Reserve Account Withdrawal: \$1,725,600

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,725,600 for:

Project Number	Project Name	Total Amount
01	Rear Sitework	\$1,200,000
02	Parking Lot Paving	\$525,600
	TOTAL	<u>\$1,725,600</u>

PROFESSIONAL SERVICES

Whereas, pursuant to N.J.A.C. 6A:23A:5.2(a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, THAT THE Mine Hill Board of Education hereby establishes the following maximums for the 2024-2025 school year as follows:

Architect	\$5,000
Legal	\$15,000
Audit	\$31,000
Physician	\$4,000
TOTAL	\$55,000

BE IT FURTHER RESOLVED, that the School Business Administrator track record these costs to ensure that the maximum amount is not exceeded.

- Does not include projects funded through Capital Reserve

- e. RESOLVED, that the Board of Education approves the 2024-2025 schedule of tax payments as follows:

BOARD OF EDUCATION - TOWNSHIP OF MINE HILL			
SCHOOL TAX PAYMENT SCHEDULE 2024-2025			
	<u>CURRENT EXPENSE</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
			<u>THIS PERIOD</u>
JULY 2024	\$ 609,958.92	\$ 104,317.00	\$ 714,275.92
AUGUST 2024	\$ 609,958.92		\$ 609,958.92
SEPTEMBER 2024	\$ 609,958.92		\$ 609,958.92
OCTOBER 2024	\$ 609,958.92		\$ 609,958.92
NOVEMBER 2024	\$ 609,958.92		\$ 609,958.92
DECEMBER 2024	\$ 609,958.92		\$ 609,958.92
JANUARY 2025	\$ 609,958.92	\$ 104,317.00	\$ 714,275.92
FEBRUARY 2025	\$ 609,958.92		\$ 609,958.92
MARCH 2025	\$ 609,958.92		\$ 609,958.92
APRIL 2025	\$ 609,958.92		\$ 609,958.92
MAY 2025	\$ 609,958.92		\$ 609,958.92
JUNE 2025	\$ 609,958.92		\$ 609,958.92
TOTAL	\$ <u>7,319,507.00</u>	\$ <u>208,634.00</u>	\$ <u>7,528,141.00</u>

- f. RESOLVED, that the Mine Hill Township Board of Education approve **Phoenix Advisors, LLC** to serve as our Continuing Disclosure Agent and Municipal Advisor to the Mine Hill Township School District for the 2024-2025 school year. **Acct #: 11.000.251.500.00.490**

Base Fee	\$1,350.00
Issue Set-Up Charge	\$450.00
SEC Disclosure Filing	\$250.00
Notice of Redemption	\$250.00
All fees are accumulated and invoiced towards the end of the relevant year.	

- g. WHEREAS, on April 24, 2023, the Board of Education accepted and approved the 5-year joint Transportation Agreement between the **Roxbury Township Board of Education and the Mine Hill Township Board of Education**, to provide transportation for Mine Hill resident students attending Dover High School, Dover Middle School, Mine Hill paid tuition students attending Roxbury High School, Mine Hill Choice students attending Roxbury High School and Eisenhower Middle School and various Field Trips;

RESOLVED, that the Board of Education approve the **transportation rates and routes for the 2024-2025 school year** as listed below at the sum specified herein which may be adjusted based on changes to the route:

- 2 - Dover High School routes - \$41,222.10 per route
- 1 - Dover Middle School route - \$40,019.74
- 1 - Roxbury High School Choice route - \$18,640.00 (Estimate, route cost based on AIL)
- 1 - Dover High School late route - \$22,075.12
- 1 - Dover Middle School late route - \$22,075.12
- Field Trip hourly rate of \$90.00
- 4% Administrative fee - \$7,410.17

h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2024-2025 school year Joint Transportation Agreement between the Educational Services Commission of Morris County, and the Mine Hill Board of Education** as follows:

1. The Commission agrees to transport public, nonpublic and/or special education pupils on established routes as assignment in writing by the Board, for each day that school is in session during the 2024-2025 school year;
2. In consideration of the performance of paragraph 1, the Board agrees to pay the Commission the total sum of estimated costs, including administrative fees in accordance with the provisions of the payment policy established by the Board of Directors (4% surcharge with the exception of Public In District contracts which will be a 2% surcharge) and distributed to every Board;

Advance payment of 10% of the previous year's final special education cost by August 30th and monthly payments in full for actual transportation costs incurred from September through June. Any credit balance due to the district will be refunded;

3. It is understood that any change in the number of children being transported on each route or changes in mileage during the course of the year will necessitate a reapportionment and adjustment to the costs. Apportioned costs also include an aide, if assigned to the vehicle. A personal or health aide will be billed to the district placing the request;
4. The Commission accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the Commission is otherwise notified, in writing, to delete the pupil from the assigned route;
5. The Board agrees that all requests sent to the Commission are for the purpose of making arrangements for the transportation of the pupil(s) referred, and not for the purpose of obtaining pricing information. If the Board or its administrators wishes to obtain pricing information, it must be so identified, in writing, thirty (30) days prior to the date that the requested transportation is to start;
6. The Commission agrees to process Private School Transportation Applications for aid in lieu of transportation for those nonpublic school pupils who are unable to be placed on established or competitively bid routes. This process includes bi-annual certification of pupil attendance and preparation of payment vouchers. Such payments are to be made by the Board directly to the parents of eligible pupils. The Board agrees to pay the Commission an administrative fee for processing aid in lieu of transportation payment vouchers in accordance with the rates established by the Board of Directors of the Commission. If the Board of Education decides to utilize the Commission for such services.

7. It is understood and agreed by the parties hereto that this agreement shall be without force and effect until such time it has been approved by the Superintendent of Schools of the County of Morris.

- i. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves to accept the **Preschool Education Aide (PEA) grant in the amount of \$1,397,385** in PEA to tentatively serve 75 full day, general education preschool students in the 2024-2025 school year.
- j. RESOLVED, that the Mine Hill Board of Education accepts the recommendation of the Business Administrator and approves the **cooperative purchasing with Hertz Furniture** through the Ed Data NJ Contract #: 12288 10430 for the purpose of purchasing furniture for the Faculty Lounge in the amount of \$18,657.77 in the 2023-2024 SY. Acct # 11.190.100.610.50.510
- k. WHEREAS, the Mine Hill Board of Education solicited bids through the **E-Rate** process for 4 Wireless Access Points, Installation & configuration of each access point,

WHEREAS, E-rate Consulting has reviewed all vendor submissions provided in response to FCC form 470# 240023830 and determined that two responsible bids were received (1) New Jersey Business Systems in the amount of \$7,045.87 and Technotime in the amount of \$12,054.51,

WHEREAS, Administration is recommending contract be awarded to New Jersey Business Systems for the 4 Wireless Access points in the amount of \$3,977.87 and the installation & configuration in the amount of \$3,068.00 for a total contract amount of \$7,045.87

RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approve New Jersey Business Systems for E-Rate Services not to exceed \$7,045.87.

- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the agreement with **Homecare Therapies dba/Horizon Healthcare Staffing** for substitute services including Registered Nurses, Licensed Practical Nurses, Certified Nurse Assistants, Health Aides, Paraprofessionals as well as other clinical and non-clinical staff for the **2024-2025 school year** on an as-needed and as-requested basis at the hourly rate listed as per the contract which shall remain on file in the business office.
- m. WHEREAS, on January 29, 2024 the Mine Hill Board of Education approved the Business Administrator to solicit bids for **HVAC Replacement Phase 4 Project 4148** Project#3240-030-27-3240, however; no bids were received,

WHEREAS, the Administration will need to rebid for HVAC Replacement Phase 4 Project 4148,

WHEREAS, bid will be sent out on May 3, 2024, a pre-bid meeting on May 9, 2024 and Bid Opening date on May 24, 2024,

RESOLVED, that the Mine Hill Board of Education approve the Business Administrator to re solicit bids for the HVAC Replacement Phase 4 Project 4148 Project#3240-030-27-3240.

- n. WHEREAS, **Lanyi and Tevald Inc. has submitted a change order No. GC-10 for PCO-27** to supply and install ceiling, lights and flooring on the orange wing classrooms only in the amount of \$208,187.93, ceiling, lights and flooring orange wing corridors only in the amount of \$79,910.07 for the total contract sum amount of \$288,098.00;

WHEREAS, the contract sum will be increase by this change order in the amount of \$288,098.00 increasing the contract sum from \$1,913,545.88 to \$2,201,643.88,

WHEREAS, Di Cara Rubino Architects and Administration have reviewed the change order and recommends approval;

NOW, THREFORE BE IT RESOLVED, that the Mine Hill Board of Education approves change order **GC-10 PCO-27**.

Motion of: Srinivasa Rajagopal

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

15. INSTRUCTION & CURRICULUM

Committee of a Whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Damien Innella, to conduct an intern to observe classroom and conduct student teaching** with Mark Richardson, Music teacher, as part of his teacher training program through Montclair State University during the 2024-25 school year.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Dennice Ruiz, to conduct classroom observations** with Diana Carroll, Pre-K teacher, as part of her teacher training program through County College of Morris.

Motion of: Jennifer Antoncich

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

16. PERSONNEL

Committee of a Whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **resignation of Paraprofessional, Victoria Mrasz** effective May 10, 2024.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to approve appointing **Mary Corro** and **Claire Friedland** as a **Homebound Instructors for the 2023-2024** school year as needed at a rate of \$38.00 per hour, with the number of hours to be determined on an individual basis.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Jessica Lopa to work a total not to exceed 40 hours**, at the contracted rate of \$38/hour as needed for IEP meetings and CST office administration from July 1, 2024 through August 29, 2024. Acct #11.000.219.110.00.275
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Luana Piccolino Bruhn to work a total not to exceed 20 hours**, as needed for IEP meetings and CST office administration from June 17, 2024 through June 28, 2024. Acct #11.000.219.110.00.275
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Luana Piccolino Bruhn to work a total not to exceed 20 hours**, as needed for IEP meetings and CST office administration from July 1, 2024 through August 29, 2024. Acct #11.000.219.110.00.275
- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2024 Extended School Year (ESY) Teachers**, Monday through Thursday, July 1, 2024 to July 25, 2024, from 8:30 to 12:30 not to exceed four (4) hours per day, as follows: To be paid out of Acct #: 11.212.100.101.00.103

Employee	Position	Grade	Compensation
Danielle Jackson	ESY Teacher	PreK	\$38.00/hour
Tabitha Hertz	ESY Teacher	K-1	\$38.00/hour
Lansing Holman	ESY Teacher	3-5	\$38.00/hour

- g. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2024 Summer Learning Program staff**, Monday through Thursday, July 1, 2024, to July 25, 2024, from 8:30 to 12:30 not to exceed four (4) hours per day. Summer learning to be paid out of Acct #: 20.490.100.100.00.000)

Employee	Position	Grade	Compensation
Jennifer Ludwig	Accelerated Program Teacher	PreK-K	\$38.00/hour
Jessica Asaro	Accelerated Program Teacher	1-2	\$38.00/hour
Claire Friedland	Accelerated Program Teacher	3	\$38.00/hour
Jessica Giordano	Accelerated Program Teacher	4-5	\$38.00/hour
Mary Corro	Language Skills	K-5	\$38.00/hour
Hallie Caparoni	Substitute Teacher		\$38.00/hour
Melissa Kenny	Substitute Teacher		\$38.00/hour
Kellie Savona	Substitute Teacher		\$38.00/hour

- h. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2023 Extended School Year (ESY) Paraprofessionals**, Monday through Friday, July 1, 2024 to July 25, 2024, from 9:00 to 12:00 00, not to exceed three (3) hours per day, as follows: (To be paid out of account 11.212.100.106.00.103)

Employee	Position	Grade	Compensation
Berihoska Pumeral	ESY Aide	PreK-1	\$17.86/hour*
Maria Herrera	ESY Aide	PreK-1	\$18.51/hour*
Yari Guerra	ESY Aide	PreK-1	\$17.86/hour*
Lisa Van Ness	ESY Aide	PreK-1	\$19.36/hour*
Kelsey Alpaugh	Substitute Aide		\$19.37/hour*
Keri Hanlon	Substitute Aide		\$18.51/hour*

**23-24 rate, 24-25 rate has not been approved yet*

- i. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** for the **2023-24 school year** as indicated below at the following rates:
- Teacher Certificate: \$150/day
 Substitute Credentials: \$120/day
 After 20 consecutive days in the same class \$150/day
 After 40 consecutive days in the same class \$190/day
 After 60 consecutive days in the same class, rate of pay will be BA Step 1 of the teacher contract.
 Aide/Clerical: \$110.00/day
 Custodian: \$18/hr

SUBSTITUTE'S NAME	TEACHER CERT.	SUB CRED.	CLASSROOM / CAFÉ AIDE/CLERICAL	NURSE	CUSTODIAN
Natalia Maldonado		X	X		

Motion of: Brian Homeyer

Seconded by: Katie Barnick

Roll Call Vote	Jennifer Antonicich	Katie Barnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	
NO							
ABSTAIN							
RECUSE							X

17. POLICY / OPERATIONS / PUBLIC RELATIONS *Committee of a Whole*

- a. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
P1140	Educational Equity Policies/Affirmative Action (M) (Revised)
P1523	Comprehensive Equity Plan (M) (Revised)
P1530	Equal Employment Opportunities (M) (Revised)
P1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
P2260	Equity in School and Classroom Practices (M) (Revised)
P2411	Guidance Counseling (M) (Revised)
P2423	Bilingual Education (M) (Revised)
P2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
P3211	Code of Ethics (Revised)
P5750	Equitable Educational Opportunity (M) (Revised)
P5755	Equity in Educational Programs and Services (M) (Abolished)
P5842	Equal Access of Student Organizations (Revised)
P7610	Vandalism (Revised)
P9323	Notification of Juvenile Offender Case Disposition (Revised)

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **revisions** to the **2023-24 School Year Calendar**, to reflect three (3) unused emergency day, reinstating Friday, May 24th as an early dismissal day and moving the last day of school to June 14, 2024. (See attached)
- c. WHEREAS, that the Board of Education accepts the recommendation of the Superintendent to **approve the job description** for the **Summer Painter**.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to **add a Part-time position** not to exceed 100 hours under the title of **Summer Painter** and to approve the said position.

- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration Lodging	Travel Parking	Meals	Estimated Total Expense
5/15/24 - 5/17/24	Lee Nittel	NJASA Spring Leadership Conference, Atlantic City	\$0.00	\$130.00 \$40.00	\$147.50	\$317.50

- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approve the **early group rate registration** in the amount of \$2,100 for the **NJSBA Annual Workshop** to be held in Atlantic City, October 21, 2024 to October 24, 2024.

Motion of: Jennifer Waters

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

18. BUILDINGS & GROUNDS *Pete Bruseo, Brian Homeyer, Srinivasa Rajagopal*
N/A

19. Presidents Report

- Superintendent evaluation

20. Dover Report *Diane Morris, Katie Bartnick, Brian Homeyer*

- Special Education for older students; School Lockdown; Moving elections to April; student survey on how safe they feel; Middle School HVAC Replacement; Generator At the HS; Final Budget presentation; Transportation; 5.84% tax levy Dover, 3.53% increase for Victory Gardens.

21. MHEF Report *Katie Bartnick, Jennifer Antoncich*

- Canfield Kids is not licensed to provide Before and Aftercare for Pre-K.

22. Liaison to Mine Hill Township Report *Jennifer Antoncich, Jennifer Waters*
N/A

23. Community Committee Report
N/A

24. Old Business

- Katie Bartnick, Board member recognition.

25. New Business

- N/A

26. Public Discussion

- Nancy Gulley – Middle & High School concert
- Cindy Pyrzynski – Before and after care; school security & windows.

27. Executive Session - 9:23

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 1. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

28. Return to Public Session

On the motion of Brian Homeyer and seconded by Katie Bartnick at 9:40 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

29. Adjournment

On the motion of Jennifer Antoncich seconded by Jennifer Waters at 9:41 p.m. the Board adjourns meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES	X	X	Absent	X	X	X	X
NO							
ABSTAIN							
RECUSE							

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez, SBA
Board Secretary